

Safety/Hazmat Committee Meeting

August 28, 2012

1:00 pm

Present:

Bruce Farnham

Anne McCown

Nicole Boyer

Priscilla Bartholomew

Mark Rensink

Tim Flood

Tim Corcoran

Cliff Diamond

John Heimaster

The committee met and discussed the following action items:

- **AEDs**—We did train those that were required to train in 11-12 and now are offering professional development class for First Aid/CPR/AED training in 12-13. The class will be scheduled in October. Bruce has AED maps for Anne, including inspections, etc. This item is now closed and will be removed from the agenda.
- **IIPP** - IIPP update will be included at the manager's training on 9/28 and 10/5.
- **Driving on Campus**—Cliff researched other schools procedures for driving on campus. Most limit driving on campus to emergency vehicles. The only complication is that we don't have easy access loading to docks. We need to put a procedure together that will prohibit it, but will allow for exceptions. One day permits could be available. Cliff advises that we should prohibit parking on campus. Cliff suggested sending out letters to notify employees that we are not to park on campus. Most traffic on campus is due to cart traffic. Tim Flood said we used to have a "ramp permit" that allowed those vendors to drive on the ramp. It may be a good idea to reinstate the ramp permit along with signage. The committee can decide on language and board approval.
- **Hazmat**— Prop 65 signage is a campus decision to determine which buildings have chemicals in them and which need signage. Tim Flood asked for requirements on Prop 65 signage and suggested the committee create standardization of the signs. Anne will provide Tim with a list of what is needed to notify those in buildings of Prop 65 items. Bruce added that natural gas is a Prop 65 chemical and those buildings with natural gas should have Prop 65 signage as well.
- **Injury Report**—Wendy provided an injury summary to the committee. There were two injuries at Grossmont. A custodian dropped a table on a toenail. A student hourly was electrocuted from a power strip. Tim Corcoran will call Kerry Kilber in the LRC to follow up on the student injury. At Cuyamaca, an employee fell from ladder that was not secured in place. Bruce confirmed that the ladder was not secure. Anne asked about the placement of the ladder. The ladder was placed against the One Stop building where they use a rope access to work on an AC unit on the roof. It was a single piece ladder, 6 foot piece. The roof was wet and he slipped. Anne asked for the corrective action. Bruce replied that a new ladder could be used and that the roof is too high to use extension ladders. Bruce replied that we could put fixed ladders on the buildings and added that it is only one place on campus in that configuration, but a vendor will come out and give a quote.
- **Safety on Campus**— There were 5 recommendations made for the whirlpool table at Cuyamaca. Bruce updated the committee. Electrical was repaired. All other recommendations were not yet completed. Bruce will follow up with remainder of recommendations. Anne also asked Bruce to send a copy of confirmation that there was no MRSA present at Cuyamaca. Tim Corcoran added that he had attended a training that included information on ADA and there were lift requirements for pools. Flood added a fixed in place lift for a pool of a certain size. If it was smaller, a portable lift may be necessary. Flood asks about the size of the pool. It was determined by the committee that the pool is up to ADA requirements at Grossmont. The committee also discussed skateboards. There is already a board policy not to use wheeled vehicles. We cannot cite based on City of El Cajon because it does not apply to our campus. It is very specific to certain areas of downtown El Cajon. We may need additional protocol and visible signage. Tim Flood added that we can get a recommendation to include all wheeled vehicles, no bikes, etc. Police cannot take disciplinary action, only enforcement. Tim Flood added that we are working to discipline through student code of conduct. Cliff suggests that we put more signage out.

- **Emergency Preparedness**– Active shooter protocol is different between campuses, one for Grossmont one for Cuyamaca. Cliff said it should be about our protocol and steps to the process. It should be simplified so it is an easier reference. They were set up for instructional confidence builder instead of actual training. Tim flood will forward a quick reference page to Cliff for review. Also discussed was the method of notifying employees/students about an emergency incident, either through Alert San Diego or another vendor. Tim Flood added that we are enrolled in Alert San Diego. Cliff is aware of a few other notification methods that may be more efficient and can be utilized for non-emergency messages.
- **Safety Training/Inspections**–We are receiving response from the managers to inquire why and how the safety training should be done. All employees need to be trained. Online safety training will be rolled out so that employees can take the class at the most convenient time for them during their work day. Tim Corcoran asked if the one page documentation will suffice for state mandates. Anne will look into it. Bruce added that the current training works best for them, their department. Tim Flood added that a discussion with the academic side, Deans Council, of the house would help a lot, so they understand the method of training and can support it.
- **Misc**–Whirlpool table was discussed about filling the holes in to reduce the germs. Bruce will follow up and fill the holes again.

Meeting adjourned 2:35 pm.

NEXT MEETING: September 18, 2012 DACR 1:00-2:30 pm

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.